

**Department of Revenue Services
Job Opportunity
Information Technology Analyst 2**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: 25 Sigourney Street, Hartford, CT

Hours: First Shift (Full-Time/40 hours per week)

Salary: \$80,733.00 Starting Annual Salary

Posting Number: 14-03 (Please include this number on the application)

Closing Date: May 9, 2014

The [Department of Revenue Services](#) is seeking qualified candidates to fill an [Information Technology Analyst 2](#) position in the Information Services Division. This position will be accountable for designing, documenting and managing the Agency's production data processing, including BMC, PlanetWatch and the associated scripts and functions.

Eligibility Requirement:

Candidates must have applied for and passed an [Information Technology Analyst 2](#) exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Example of Duties:

Support the Agency's data processing, job creation, scheduling, troubleshooting, documentation and provide processing information when requested. Act as liaison to system developers, programmers and user community; assist in recovery activities; assist with the integration of new systems.

Preferred Experience:

- Software experience is BMC Scheduler and PlanetPress.
- Experience with complex job scheduling and documentation.

Note: The filling of this position will be done in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a cover letter, a resume, and a completed [State Application for Employment](#) (CT-HR-12) form, **clearly indicating the posting number**, to the address listed below. **Please submit hard copy applications only.**

**Department of Revenue Services
Human Resources, 19th Floor
25 Sigourney St.
Hartford, CT 06106
Attention: **Shabina Bhura****

The Department of Revenue Services is an Affirmative Action/Equal Opportunity Employer